

PROFESSIONAL HISTORIANS ASSOCIATION (WA) INC

CODE OF PRACTICE

Professional Historians have a responsibility:

- a) to be accurate in their work;
- b) to avoid plagiarism;
- c) to observe and respect current copyright laws;
- d) to cite the work of others correctly;
- e) to resist pressure from any source, including employers and informants to manipulate evidence to conceal or distort facts;
- f) to ensure work done in collaboration is correctly acknowledged and not incorrectly claimed as individual effort;
- g) to gain due permission to use any confidential information acquired during the course of their work. Members shall not use such information to the disadvantage of their employer or client, or disclose it, except where such disclosure shall be justified by law;
- h) to respect the integrity of research materials, and not engage in vandalism or misappropriation of research material wherever found;
- i) to make a reasonable effort to ensure the preservation of materials which appear to be at risk of deterioration or disintegration;
- j) to forward the client's interest by advising client or employer, whenever their interests shall be better served by other specialists or experts. No concealed fee shall be accepted by members in referring an employer to another specialist, or for recommending other services;
- k) to apply strictly professional criteria to all matters or appointments, promotion and awards without discrimination;
- l) to see their assistants are afforded reasonable opportunity to advance their knowledge and experience;
- m) to take care that the reputation, prospects or business of another person or organisation are not injured through malice or negligence, either directly or indirectly;
- n) to avoid making false claims in their curriculum vitae etc.;
- o) to refrain from acting on behalf of the PHA (WA) Inc or its Management Committee without the express authority of the Committee.

We acknowledge the pioneer work of the PHA (NSW) in the formation of this code.

